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MEMORANDUM FOR THE VICE PRESIDENT

THE SECRETARY OF STATE
THE SECRETARY OF THE TREASURY
THE SECRETARY OF DEFENSE
THE ATTORNEY GENERAL
THE SECRETARY OF THE INTERIOR
THE SECRETARY OF AGRICULTURE
THE SECRETARY OF COMMERCE
THE SECRETARY OF LABOR
THE SECRETARY OF HEALTH AND HUMAN SERVICES
THE SECRETARY OF HOUSING AND URBAN DEVELOPMENT
THE SECRETARY OF TRANSPORTATION
THE SECRETARY OF ENERGY
THE SECRETARY OF EDUCATION
THE COUNSELLOR TO THE PRESIDENT
THE DIRECTOR, OFFICE OF MANAGEMENT AND BUDGET
THE DIRECTOR OF CENTRAL INTELLIGENCE
THE CHIEF OF STAFF TO THE PRESIDENT
THE DEPUTY CHIEF OF STAFF TO THE PRESIDENT
THE ASSISTANT TO THE PRESIDENT FOR NATIONAL
SECURITY AFFAIRS
THE ASSISTANT TO THE PRESIDENT FOR POLICY DEVELOPMENT
THE ASSISTANT TO THE PRESIDENT FOR CABINET AFFAIRS
THE ASSISTANT TO THE PRESIDENT AND DEPUTY TO
THE CHIEF OF STAFF
THE CHAIRMAN, JOINT CHIEFS OF STAFF
THE DIRECTOR, OFFICE OF SCIENCE AND TECHNOLOGY POLICY
THE ADMINISTRATOR OF GENERAL SERVICES
THE ADMINISTRATOR OF VETERANS' AFFAIRS
THE ADMINISTRATOR, ENVIRONMENTAL PROTECTION AGENCY
THE DIRECTOR, FEDERAL EMERGENCY MANAGEMENT AGENCY
THE POSTMASTER GENERAL
THE DIRECTOR OF SELECTIVE SERVICE
THE CHAIRMAN OF THE BOARD OF GOVERNORS OF THE
FEDERAL RESERVE SYSTEM
THE CHAIRMAN, FEDERAL COMMUNICATIONS COMMISSION
THE DIRECTOR, OFFICE OF PERSONNEL MANAGEMENT

SUBJECT: Emergency Mobilization Preparedness Board

You are aware of the top priority that this Administration has given to strengthening our national defense. We are making important progress now in improving our armed forces. One of the most compelling tasks still facing us is the development

of a credible and effective capability to harness the mobilization potential of America in support of the armed forces, while meeting the needs of the national economy and other civil emergency preparedness requirements. With the establishment today of the Emergency Mobilization Preparedness Board, I am formalizing my commitment to achieving this objective.

In August, I instructed the Director of the Federal Emergency Management Agency to proceed with the establishment of eleven functional Working Groups and a coordinating Secretariat. The establishment of the Board is the final step in the development of the structure through which to attain our objectives.

Because of the vital contribution that this effort will make to national security, I have directed that the Assistant to the President for National Security Affairs shall be Chairman of the Board. The Board will consist of senior officials of major federal agencies, each of whom will hold the rank of deputy secretary or undersecretary. The Board has the authority to resolve mobilization preparedness issues within the framework of current Administration policy. Any issue which cannot be resolved through this process will be referred to the National Security Council for resolution and Presidential decision.

The Board is to prepare for my review a draft Presidential decision document to include a statement of national policy on emergency mobilization preparedness and a plan of action consistent with this policy. Both are to reflect an integration of military and civilian objectives and capabilities, and to specify the level of resources required to attain the Administration's objectives.

These materials are to be developed in accordance with the attached operational guidance.

When a coordinated National Security Decision Directive is ready, Presidential Directive NSC-57 (Mobilization Planning) will be rescinded.



OBJECTIVE

The objective of the emergency mobilization preparedness effort is an improved national capability to respond to major peacetime and wartime emergencies. Associated with this objective are the following principal goals:

- To produce a Presidential statement of national policy on emergency mobilization.
- To develop a plan of action to improve emergency mobilization preparedness consistent with this policy.

POLICY

The proposed policy on national emergency mobilization preparedness shall be consistent with the Administration's policies for the economy and national defense. It should call for preparedness programs and activities that will provide for the maximum civilian contribution to the military operations which may be required to cope with the emergencies for which the Department of Defense is now preparing as well as for the continuation of essential civilian services. It shall also provide for effective utilization of military resources to assist civilian authorities in responding to peacetime and wartime emergencies.

The proposed policy and plan for national emergency mobilization preparedness should be formulated in light of the fiscal constraints operative through FY 83. Improvements in our preparedness capabilities should be accomplished through more effective use of existing resources and through their reallocation from less important programs. Individual agencies will be responsible for implementing the plans and programs. After consultation with the Office of Management and Budget, periodic assessments on strengths and limitations of each agency's plans and programs will be prepared by the EMPB. These assessments will be used for future planning purposes.

STRUCTURE

THE EMERGENCY MOBILIZATION PREPAREDNESS BOARD

Chairman: The Assistant to the President for National Security Affairs

Membership:

Department of State	Department of Energy
Department of Treasury	Department of Education
Department of Defense	Office of Management & Budget
Department of Justice	Central Intelligence Agency
Department of Interior	National Security Council Staff
Department of Agriculture	Office of Policy Development
Department of Commerce	Organization of the Joint Chiefs
Department of Labor	of Staff
Department of Health & Human Services	Office of Science & Technology Policy
Department of Housing & Urban Development	Federal Emergency Management Agency
Department of Transportation	Office of Personnel Management
	Deputy Counsellor to the President

And such others as the President may designate from time to time.

Representatives will be at the Deputy Secretary/Under Secretary level.

Functions

- o Formulation of recommendations concerning policy for emergency mobilization preparedness.
- o Development of policy guidance documents for working groups and agencies to implement approved policies and plans of action.
- o Resolution of mobilization preparedness issues within the framework of current Administration policy.

Tasks

- o Formulation for Presidential review of a proposed statement of national policy on emergency mobilization preparedness.
- o Development of a recommended plan of emergency mobilization preparedness improvements consistent with the proposed statement of policy.

WORKING GROUPS

<u>Area</u>	<u>Agency Chairman</u>
Economic Stabilization and Public Finance	Department of Treasury
Military Mobilization	Department of Defense
Emergency Communications	Departments of Defense/Commerce
Law Enforcement and Public Safety	Department of Justice
Food - Agriculture	Department of Agriculture
Industrial Mobilization	Department of Commerce
Human Resources	Department of Labor
Social Services	Department of Health & Human Services
Health	Department of Health & Human Services
Government Operations	Federal Emergency Management Agency
Civil Defense	Federal Emergency Management Agency

Membership

Working Group membership will be determined by each Working Group Chairman, subject to approval of the Board. The Chairman of each Working Group will be at the Assistant Secretary level or equivalent. Agency representatives to the Working Groups will be at the Deputy Assistant Secretary level or higher.

Functions

- o Provide a mechanism for interdepartmental coordination of emergency mobilization policies and plans.
- o Advise the Board on national policy for emergency mobilization preparedness.
- o Advise the Board on activities to be included in the plan of action to improve emergency mobilization preparedness.
- o Assist the Board in monitoring and assessing the implementation of guidance on policy and the plan of action.
- o Report to the Board emergency mobilization preparedness measures undertaken by member agencies.

Policy

Due to the fiscal constraints through FY 83 the Working Groups are to concentrate on the identification of preparedness measures that will enable the government to make more effective use of existing national resources. Therefore the Groups should give attention to the following:

- o Clarification and rationalization of the emergency mobilization roles, responsibilities and authorities of Federal agencies.
- o Improvement in mobilization response procedures.
- o Development of measures to facilitate the smooth transition from routine to emergency operations.
- o Attainment of better coordination between civilian and military mobilization planners.

Initial Tasks

- o Identify emergency mobilization preparedness activities programmed by agencies in FY 82 and 83.
- o Determine the resources devoted to these activities in FY 82 and 83.
- o Prepare an inventory of legislation/regulations impacting on emergency mobilization capabilities subject to approval of the EMPB.

SECRETARIAT

Chairman

The Secretariat will be chaired by a senior official of FEMA, who will be designated by the Director of FEMA and will be referred to as the Executive Secretary of the EMPB.

Membership

Members of the Secretariat will come from FEMA and other Federal agencies represented on the Board (detailees). The Executive Secretary will select the members and determine the proper mix of FEMA and other agency representatives.

Functions

- o Provide staff support to the Chairman and members of the EMPB.
- o Coordinate activities of the Working Groups.
- o Provide a liaison between EMPB and the Working Groups.